

· INFORMATION · GUIDE ·



· R. C. A. F. · STATION ·

· CALGARY · ALBERTA



**RCAF STATION CALGARY  
INFORMATION GUIDE**

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**F O R W A R D**

The Commanding Officer and Staff of RCAF Station Calgary welcome you and trust that your stay with us will be most enjoyable.

It is hoped that through the medium of this booklet you will be able to find the facilities on the Station that are available to you.

## GENERAL INFORMATION

1 For help and interest, you are invited to read this guide. In the centre of this pamphlet you will find a map of the station.

2 The Commanding Officer of the RCAF Station Calgary S/L R.M. Howie, Staff officers are:

PAO	F/O	D.B. Mooney	CO 30 Wing HQ (Aux)	G/C WA Mostyn-Brown
SSO	F/L	J.A. Latraverse	CO 403 Sqn (Aux)	W/C GM Kelly
SAO	F/O	D.M. Collison		
CFO	F/O	W. Williams		

### Time

3 Stn Calgary is in Mountain Time Zone and is on Mountain Standard Time.

### Telephone - Telegraph

4 Telephone - All information regarding telephone service is contained in the Directory at each phone. Long distance calls must be authorized prior to the call by the PAO during normal working hours and the Stn Orderly Officer at other times. The Switchboard is open 24 hours each day.

5 City Numbers - To call city numbers ask the operator to dial the number required.

6 To dial Air Base, CR 78531.

7 Telephone Numbers:

Information Guardhouse	4
Fire Hall - Fire Calls Only	6
MIR (days only)	55
Orderly Officer	27 - 31 - 11
Officers Mess - dining room	31
- lounge	31

Sergeant's Mess	11
Airmen's Canteen	41
403 Hangar - Servicing	48 r 2

8 Telegraphs - Personal telegraphs may be sent and received from the Canadian National Telegraph and CPR downtown office.

### Medical and Dental

9 Medical treatment is available from the MIR in Bldg 13 with Sick Parade at 0830 hrs, daily. Form M25 will be obtained from the SWO in the HQ building prior to attending sick parade.

10 Personnel requiring emergency medical treatment shall proceed directly to the MIR. If unable to do so, personnel must call Cpl Brewer at local 49 in addition to notifying their section.

11 Personnel are reminded that, in accordance with (QR Air 19:18), any officer or airman who is suffering, or suspects he is suffering from a disease shall, without delay, report himself sick.

12 Smoking is prohibited at all times, in all hangars, workshops and places where inflammable material is kept. Particular attention of all personnel is drawn to the fact that SMOKING IN BED IS PROHIBITED.

### Fire

13 On the sounding of the Fire Siren all personnel not detailed for special fire duties are to fall in:

- (a) During working hours outside their place of duty
- (b) During off duty hours outside their quarters, under the direction of the senior airman present.

On discovering a fire the person is to shout "FIRE" and sound

the Fire Alarm box nearest the fire or phone the Fire Hall. When reporting a fire by phone shout "Fire" to the operator when she answers. The operator will connect the caller direct to local 6 (fire hall). When answered, pass the information and wait until the fire fighter repeats the location to you.

Extreme caution must be exercised to avoid fires.

### Accidents, Loss or Damage

14 Personnel will report, as soon as possible, all accidents, loss or damage to the WAdO.

### Security

15 Admission to Station - The only authorized point of entry and exit from the Station is through the guard house at the main gate. Proper identification must be produced on entry to the confines of the Station.

### 16 Area Out of Bounds -

- (a) The Officer's Mess is out of bounds to all other ranks except those detailed on duty or have official business therein.
- (b) The Sergeant's Mess is out of bounds to all ranks below the rank of sergeant unless detailed on duty or have official business therein.
- (c) The kitchen is out of bounds to all unauthorized personnel.
- (d) All buildings not in use are strictly out of bounds to all personnel with the exception of those whose duties warrant them entering the building.
- (e) Telephone switchboard is out of bounds to all personnel except those whose duties warrant them entering same.
- (f) The boiler rooms are out of bounds to all unauthorized personnel.

- (g) All male quarters are out of bounds to female personnel.
- (h) All women personnel quarters are out of bounds to male personnel.

### Quarters

- 17 Quarters shall be kept neat and clean at all times.
- 18 The following is Prohibited:
- (a) the introduction or consumption of any type of alcoholic beverage in quarters.
  - (b) all forms of gambling.
  - (c) lewd paintings or photographs.
  - (d) smoking in bed.

### Breakages and Damages

19 Officers and airman, who through a wilful act or negligence, cause damage, may be required to pay for such damage. Damage caused by unidentified officers or airmen, may be charged to all personnel who were known to occupy the building during the period the damage occurred.

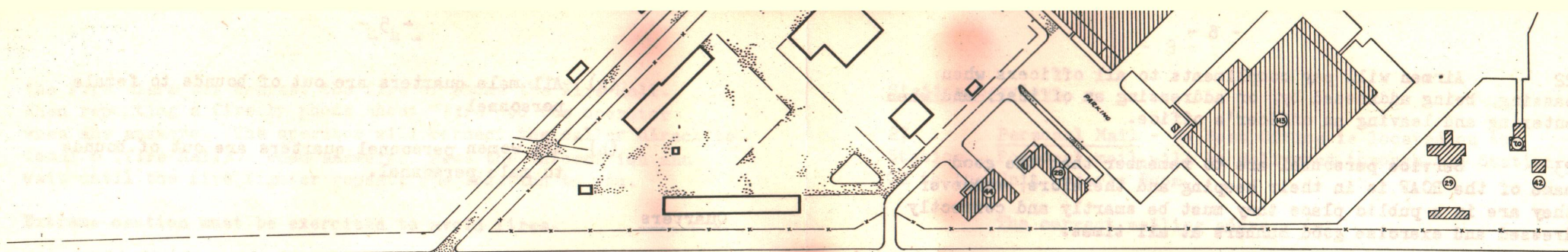
### Station Orderly Room

20 The Station Orderly Room is located in Bldg 1. Inquiry hours are:

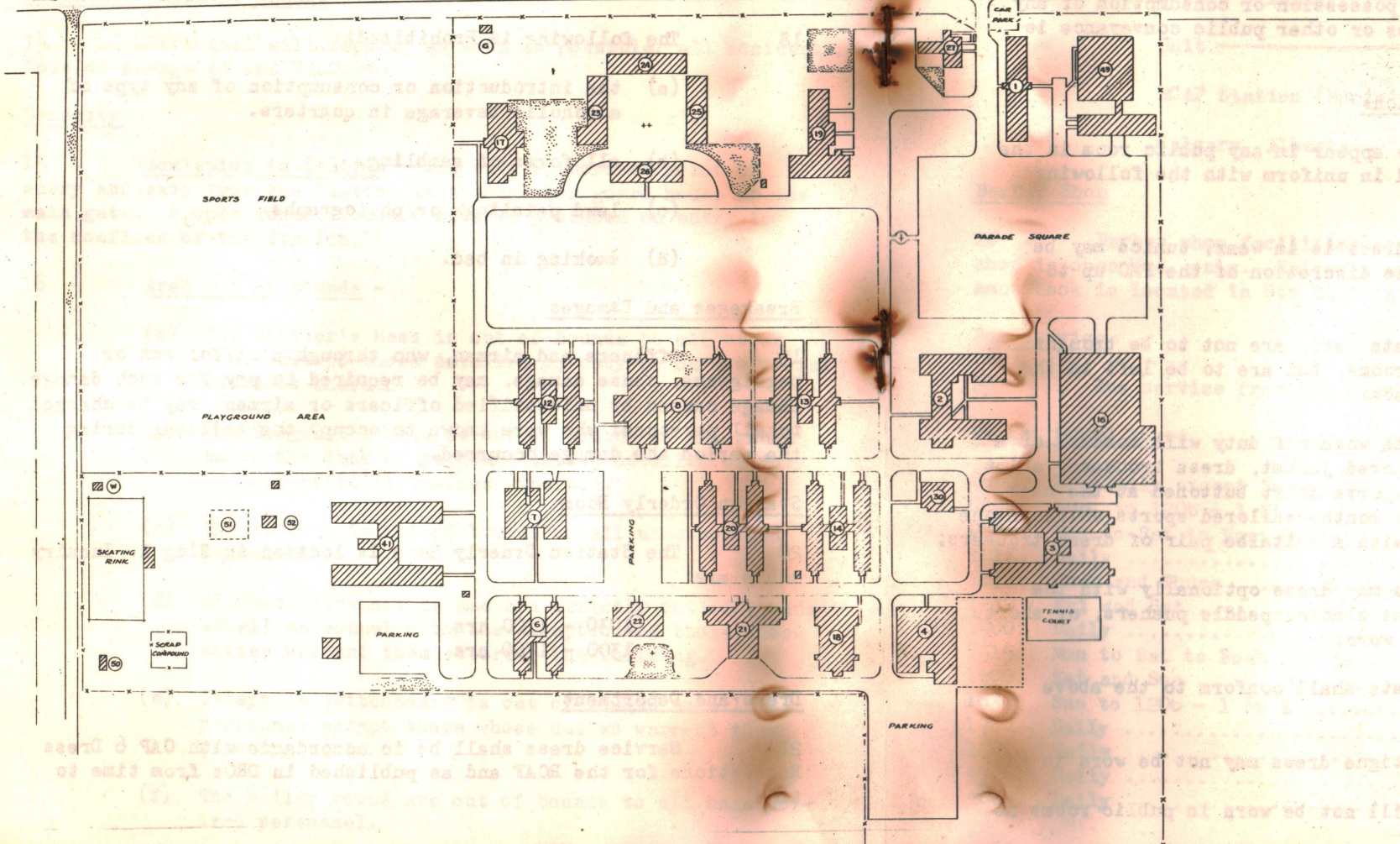
1030 - 1200 hrs  
1300 - 1700 hrs

### Dress and Deportment

21 Service dress shall be in accordance with CAP 6 Dress Regulations for the RCAF and as published in DROs from time to time.



CALGARY



**BUILDING LEGEND**

Nº	DESCRIPTION
1	HEADQUARTERS
2	G.I.S. Bldg. AC/W H.Q.
3	COMBINED BARRACKS
4	OFFICERS MESS
6	E.M.Q. 4 Suites
7	Sr. N.C.O.'s LOUNGE
8	C.E. SECTION
12	E.M.Q. 6 Suites
13	30 W H.Q. (Appt.)
14	BARRACKS & LINK TRAINER
16	DRILL HALL
17	O.R. CANTEEN
18	RECREATION HALL
19	SUPPLY SECTION
20	E.M.Q. 6 Suites
21	COMBINED MESS HALL
22	DRY CANTEEN
23	M.E. GARAGE 8 Bay
24	" " 9 "
25	" " 8 "
26	M.E. OFFICE & 4 "
27	QUARD HOUSE & CENTRAL WHSE.
28	STM. WORKSHOPS
29	25 YD. RANGE
30	CENTRAL HEATING PLANT
41	E.M.Q. 16 Suites
42	PYROTECHNIC STORES
44	FIRE HALL
49	3055 T.T.U.
50	INCINERATOR
51	RESERVOIR 100,000 gal.
52	PUMP HOUSE
70	GUN TESTING STOP BUTT
71	EXPLOSIVE STORAGE
H 3	DOUBLE LAND PLANE HANGAR

22 Airmen will pay compliments to all officers when passing, being addressed by, or addressing an officer, and when entering and leaving an officer's office.

23 Service personnel are to remember that the good name of the RCAF is in their keeping and therefore, whenever they are in a public place they must be smartly and correctly dressed and exercise good manners at all times.

24 The introduction, possession or consumption of any intoxicant in railway coaches or other public conveyance is forbidden.

#### Airmen's Mess Dress Regulations

26 Members are not to appear in any public room in the club unless properly dressed in uniform with the following exceptions:

- (a) When summer dress is in wear, tunics may be removed at the discretion of the PMC up to 1900 hrs;
- (b) Hats, overcoats, etc, are not to be brought into public rooms, but are to be left in the appointed place;
- (c) Civilian dress when off duty will consist of a suitable tailored jacket, dress trousers, shirt and tie, or sports shirt buttoned at the neck. During summer months tailored sports shirts alone may be worn with a suitable pair of dress trousers;
- (d) Female guests may dress optionally with the exception that slacks, peddle pushers, or shorts shall not be worn;
- (e) Civilian guests shall conform to the above regulations.
- (f) Sports or fatigue dress may not be worn in the games room.  
Tee shirts will not be worn in public rooms at any time.

Station Services

27 Personal Mail - No Post Office is located on the Station. Personal mail will be delivered through the Station CR to the Unit Orderly Room.

The correct mailing address is:

No.----- Rank----- Name -----

Unit -----

RCAF Station (Municipal Airport)

Calgary, Alberta.

Barber Shop

28 Barber shop facilities are very limited. The barber shop is open Wed. only. Haircuts are by appointment. Appointment book is located in Stn HQ Bldg.

Bus Service

29 Bus service from the station to Calgary is as follows:

Depart Guard House

Arr 16th Ave & Centre St. N.W.

0800	hrs Daily except Sun:.....	0815
0800	Sun. to 120b - 1 St.E .....	0815
0830	Mon to Sat to Post Office.....	0845
1015	Daily .....	1030
1130	Tues and Thurs .....	1145
1230	Fri and Sat .....	1245
1400	Daily .....	1415
1515	Mon to Sat to Post Office .....	1530
1600	Sat and Sun .....	1615
1630	Sun to 120b - 1 St E .....	1645
1700	Daily .....	1715
1800	Daily .....	1815
1900	Daily .....	1915
2000	Daily .....	2015

2100	Daily	.....	2115
2200	Daily	.....	2215
2300	Daily	.....	2315
2359	Daily	.....	0015
0045	Daily	.....	0100

For your information taxi fare from the City to the Station is approximately \$2.50.

Dry Canteen and Snack Bar (Bldg 22)

28	Open Daily	1200 - 1300 hrs
		1700 - 1900 hrs
		2100 - 2230 hrs

Combined Mess Meal Hours (Bldg 21)

29	Breakfast	0700 - 0815 hrs
	Lunch	1130 - 1300 hrs
	Dinner	1630 - 1800 hrs

Gas Pumps

30	Open Daily	1215 - 1230 hrs
		1630 - 1700 hrs

Sports Facilities

31 In addition to the normal Rec Hall facilities (Bldg 18) two softball diamonds and a tennis court are available. Inquiries re use of recreation facilities and equipment should be made at the Sports Office in the Rec Hall during normal working hours.

Officer's Mess

32 Bar hours for the Officer's Mess (Bldg 4) are:

Daily except Sat.           1200 - 1300 hrs  
                                  1630 - 1800 hrs  
                                  1930 - 2300 hrs

Sat                           1200 - 1300 hrs  
                                  1630 - 1800 hrs  
                                  1930 - 2359 hrs

Meal Hours

Breakfast                   0715 - 0815 hrs

Lunch                       1200 - 1300 hrs

Dinner                      1700 - 1800 hrs

Sergeant's Mess

33 Bar hours for the Sgt's Mess (Bldg 7) are:

Daily except Sat           1200 - 1230 hrs  
                                  1630 - 1700 hrs  
                                  2000 - 2300 hrs

Sat                           1200 - 1230 hrs  
                                  1630 - 1700 hrs  
                                  2000 - 2359 hrs

Airmen's & Airwomen's Club

34 Bar hours for the Airman's & Airwomen's Club are:

Daily except Fri & Sat   1630 - 1800 hrs  
                                  2000 - 2200 hrs

Fri                           1630 - 1800 hrs  
                                  2000 - 2300 hrs

7:00	Daily	Sat	1200 - 1300 hrs
8:00	Daily		1630 - 1800 hrs
9:00	Daily (W. side)		2000 - 2359 hrs

Religion

35 Protestant services are held in the Rec Hall Sunday at 1400 hrs. During the summer months services will be held on the 13th and 20th of July only.

Mass is held in the Rec Centre Sunday at 1000 hrs.

A cordial invitation is extended by the Churches of Calgary to all personnel to attend their Sunday Services. Services begin at 1930 hrs each Sunday.





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